

HOT SPRINGS COUNTY SCHOOL DISTRICT NO. 1  
 Board of Trustees  
 Regular Meeting  
 March 19, 2009  
 Board Room  
 7:00 P.M.

The regular meeting of the Board of Trustees of Hot Springs County School District No. 1 was called to order at 7:00 p.m. in the Board Room by Chairman, Liz Mahoney.

BOARD MEMBERS PRESENT: Liz Mahoney, Belenda Willson, Hub Whitt, Karen Leyba, Clay VanAntwerp, Dr. Travis Bomengen, Joe Martinez, Student Trustee Katie Olsen and (ex-officio) Superintendent Marty Kobza

BOARD MEMBERS ABSENT: none

OTHERS PRESENT: Administrators Dustin Hunt, Matt Spring, Janet Philp, Lisa Pearce; Kelly Andreen, and approximately 19 visitors.

**PLEDGE OF ALLEGIANCE**

Chairman Mahoney called the meeting to order and led the pledge of allegiance.

**Oath of Office**

Joe Martinez took the Oath of Office as a newly appointed board member. Congratulations!

**Election of Vice Chairman/Fremont County BOCHES Rep Appointment**

Chairman Mahoney called for nominations for Vice-Chairman of the Board.

Hub Whitt nominated Karen Leyba. Liz Mahoney seconded.  
 Liz Mahoney nominated Belenda Willson. Joe Martinez seconded.  
 Moved by VanAntwerp, seconded by Mahoney, that nominations cease.

A vote by secret ballot declared Karen Leyba as Vice-Chairman of the Board.

Chairman Mahoney called for nominations for Clerk of the Board.  
 Clay VanAntwerp nominated Hub Whitt. Travis Bomengen seconded.  
 Travis Bomengen nominated Belenda Willson. Liz Mahoney seconded.  
 Moved by Leyba, seconded by Whitt, that nominations cease.

A vote by secret ballot declared Belenda Willson Clerk of the Board.

Chairman Mahoney called for nominations for Treasurer of the Board.  
 Liz Mahoney nominated Clay VanAntwerp. Hub Whitt seconded.  
 Moved by Bomengen, seconded by VanAntwerp that nominations cease.

Clay VanAntwerp was declared the Treasurer of the Board.

Chairman Mahoney appointed Belenda Willson as the Fremont County BOCHES representative to replace Breez Daniels.

**APPROVAL OF AGENDA**

Moved by Bomengen, seconded by Leyba to approve the March 19, 2009 board agenda with the following additions:

**Under Consent Agenda:**

Under Staffing Recommendations

- Employ Toby Gleave as a Physical Education teacher and head high school football coach for the 09-10 school year.
- Accept the resignation of Barbara Engelbrecht at Special Education Teacher effective the end of her 08-09 contract.
- Accept the resignation of Margaret Randolph as Elementary Teacher effective the end of her 08-09 contract.
- Accept the resignation of Molly Coyne as High School Science Teacher effective the end of her 08-09 contract.

**Under New Business Add:**

- Track resurfacing discussion

Ayes 6

Nays None

Student Trustee - Aye

Motion Carried

Hub Whitt requested that under staffing recommendations the items regarding Barb Engelbrecht and Rob Davis be pulled for further discussion. Mr. Whitt requested that these items state “accept, with regret”.

Moved by Bomengen, seconded by VanAntwerp to accept, with regret, the resignation of Barbara Engelbrecht as Special Education Teacher effective the end of her 08-09 contract and accept, with regret, the resignation of Rob Davis as head high school girls’ basketball coach.

Ayes 6

Nays None

Student Trustee - Aye

Motion Carried

**CONSENT AGENDA**

Moved by Bomengen, seconded by Whitt to approve the consent agenda which includes:

- Approval of Minutes of the Special Meeting of February 9, 2009; Executive Session Minutes of the Special Meeting of February 9, 2009; Minutes of the Special Meeting of February 11, 2009; Executive Session Minutes of the Special Meeting of February 11, 2009; Minutes of the Regular Meeting of February 12, 2009; and Minutes of the Executive Session of February 12, 2009;
- Bills and Financials
- Consider for Approval Staffing Recommendations
  - ✓ Employ Ciley Andreen as Lights On RWE After School & Before School Program Facilitator
  - ✓ Employ Shawna Gibbel as Lights On RWE After School Program Facilitator
  - ✓ Employ Angela Chism as Lights On RWE After School Instructional Assistant
  - ✓ Employ Sara Cox as Lights On RWE After School Instructional Assistant
  - ✓ Employ JoEllen Tillack as Lights On RWE After School Instructional Assistant
  - ✓ Employ Donna Langelier as Lights On TMS Program Facilitator
  - ✓ Employ Breez Daniels as Technology Instructional Facilitator
  - ✓ Accept the resignation of Tracy Matthews as HSCHS Concessions Coordinator

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- ✓ Employ Toby Gleave as a Physical Education teacher and head high school football coach for the 09-10 school year.
- ✓ Accept the resignation of Barbara Engelbrecht at Special Education Teacher effective the end of her 08-09 contract.
- ✓ Accept the resignation of Margaret Randolph as Elementary Teacher effective the end of her 08-09 contract.
- ✓ Accept the resignation of Molly Coyne as High School Science Teacher effective the end of her 08-09 contract.

Ayes 6  
 Nays None  
 Student Trustee - Aye  
 Motion Carried

Belenda Willson arrived at 7:11 p.m.

### **DELEGATIONS AND INDIVIDUALS**

#### **Visitors/Public Comment**

There was a request from the public for the members to speak louder. The public was unable to hear the comments being made.

#### **Staff Recognition**

Bob Uffelmann was recognized for his hard work and dedication to the school district and students. A letter from Principal Jodie Cameron was read praising him. Thank you Bob!

### **OLD BUSINESS**

#### **Lucerne Asbestos Removal Bid**

Moved by Whitt, seconded by Leyba to award the bid for the removal and disposal of asbestos at Lucerne School to Safetech, Inc. in the amount of \$36,364.00. Discussion: Mr. Martinez asked if there was a specific start date. The start date has not been designated, but the completion date is expected to be prior to the end of April.

Ayes 7  
 Nays None  
 Student Trustee - Aye  
 Motion Carried

#### **Admin Bldg Lock and Door Repair/Replacement Bid**

Moved by Whitt, seconded by VanAntwerp to award the bid for the administration building lock and door repair/replacement project to Overhead Door of Riverton in the amount of \$168,525.00. Discussion: Ms. Leyba asked if this would be paid out of major maintenance. Ms. Pearce stated yes. A specific start/completion date were not included in the bid. Mr. Whitt requested that start dates and completion dates be included on all contracts in the future.

Ayes 7  
 Nays None  
 Student Trustee - Aye  
 Motion Carried

**2<sup>nd</sup> Reading, Policy IHBG Home Schooling**

Moved by Bomengen, seconded by Leyba to approve the 2nd reading of the revisions to Policy IHBG *Home Schooling*.

Ayes 7

Nays None

Student Trustee - Aye

Motion Carried

**2<sup>nd</sup> Reading, Policy IKF HSCHS Graduation Requirements**

Moved by Whitt, seconded by Leyba to approve the 2nd reading of Policy IKF, *HSCHS Graduation Requirements*. Discussion: The Math SAC is working through the math curriculum right now. Supt. Kobza anticipates a recommendation coming to the board with additional requirements.

Ayes 7

Nays None

Student Trustee - Aye

Motion Carried

**Semester Change – 09-10 School Calendar**

Moved by Bomengen, seconded by Willson to approve the following changes to the 09-10 school calendar: moving the end of the 1<sup>st</sup> semester to December 18, moving the staff development/teacher work day from January 22 to January 4. Discussion: The principals had discussed this change with their staff. The high school staff wanted to make sure the change didn't affect dual credit offerings. The middle school staff was fine with the change. The elementary was split almost evenly. The major concern was the week before Christmas is a busy time of year for elementary with programs, etc. Supt. Kobza felt that the staff would receive support during this time to help alleviate some of the stress.

Ayes 7

Nays None

Student Trustee - Aye

Motion Carried

**2010 Graduation Date Approval**

Moved by Whitt, seconded by Mahoney to adopt the 3<sup>rd</sup> full week in May of every year as the graduation date. Discussion: Ms. Leyba noted that she respected the process and asked that members respect her vote. Principal Hunt noted he held a site base council meeting last week. Parents requested that the graduation date be held the same weekend every year, for instance either the 3<sup>rd</sup> or 4<sup>th</sup> weekend.

Moved by Martinez, seconded by Whitt to amend the motion to include that graduation will be held on Sunday of the 3<sup>rd</sup> full week in May (or the 4<sup>th</sup> Sunday in May) every year.

Ayes 5

Nays 2 (Leyba, VanAntwerp)

Student Trustee - Aye

Motion Carried

### **Academic Program Policy Approval**

Moved by Willson, seconded by VanAntwerp to approve the Academic Program Policy presented. (see copy attached) Discussion: Mr. VanAntwerp questioned a statement in the policy regarding the group making all professional decisions regarding curriculum. Supt. Kobza noted that the board of trustees has final approval on all curriculum decisions. This group is the one who will be making the recommendations to the board.

Ayes 7

Nays None

Student Trustee - Aye

Motion Carried

### **RWE Space Issues/Options**

Supt. Kobza gave a PowerPoint presentation updating the board on the comments received during the public meeting held earlier in March, and costs for both modulars and moving 5<sup>th</sup> grade to the middle school. Supt. Kobza noted that a survey of pre-schools is showing that we anticipate at least 50 kindergarteners for next year. The grade reconfiguration paperwork has been submitted to the state.

Moved by VanAntwerp, seconded by Bomengen to reconfigure the middle school to include grades 5-8 and the elementary school to include grades K-4. Discussion: Supt. Kobza was thanked for his time and effort that he put into this project.

Ayes 7

Nays None

Student Trustee - Aye

Motion Carried

### **NEW BUSINESS**

#### **Fremont County BOCHES Presentation**

Jackie Meeker presented the board with an update on enrollment in the dual credit courses and information on the 09-10 CWC-BOCHES budget. She handed out a Concurrent Enrollment Handbook, Thermopolis High School Dual/Concurrent Enrollment Class list, a history of dual enrollment at Thermopolis High School by academic year, and a concurrent enrollment flyer. (see attachments)

The budget is showing a deficit for HSCSD#1. The ways to increase revenue for the dual/concurrent enrollment would be to increase the mill levy or increase the student contributions (currently \$0). Ms. Meeker noted that in Fremont County, the districts showed great growth for the first 1-2 years and then leveled out. They are expecting the same to happen with HSCSD#1. If the mill levy is increased and the full amount is not used, the overage can be carried forward to be used for future years.

Moved by Willson, seconded by VanAntwerp to approve the 09-10 CWC-BOCHES Budget. Discussion: Ms. Willson asked if the success of students is being tracked. CWC/BOCHES has a student agreement in place which includes in-eligibility for the following semester if a student receives a "D" or "F" or if they drop out of the class. Fremont County BOCHES has been trying to track college success of students who have taken dual credit classes. They are unable to receive information from the University of Wyoming due to privacy requirements. Students who are attending CWC appear to have comparable college GPA's as high school.

Ayes 7

Nays None

Student Trustee - Aye

Motion Carried

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### **Career and Technical Education Opportunities**

The district has been presented with a couple of options in regards to career and technical opportunities, pre-school, and industry based certification. Supt. Kobza would like to give the board an opportunity to concentrate on these issues alone at a special board meeting. This would allow the board the opportunity to discuss at length the options and what would be the best direction for our students.

### **Special Meeting**

A special board meeting will be scheduled for April 8, 2009 at 6:00 p.m. to discuss BOCHES, pre-school, Career and Technical Education opportunities, and any staffing recommendations.

### **TMS School Colors and Mascot**

An amended letter was presented to the board from the TMS student council. The amended recommendation is to change the colors to purple, gold and black and change the mascot to Bobcats. Supt. Kobza discussed the budgetary concerns and desire to have a K-12 consistent system with the student council.

Moved by Whitt, seconded by Leyba to approve changing the TMS school colors to purple, gold and black; and the TMS mascot to Bobcats. Discussion: This change would allow TMS sports teams to continue to use their black pants. Replacement costs are budgeted annually, but changes to the entire TMS uniforms and equipment will require an increase. The change will take approximately 3 years.

Ayes 7

Nays None

Student Trustee - Aye

Motion Carried

### **Authorization of Summer Curriculum Work**

Moved by Willson, seconded by VanAntwerp to approve summer curriculum work for teachers directed through the CCC and CLI process and that they be paid at their daily rate.

Ayes 7

Nays None

Student Trustee - Aye

Motion Carried

### **CCC Member Stipend**

Moved by VanAntwerp, seconded by Whitt that the CCC members be paid a stipend of \$1000 for the 08-09 school year, to be pro-rated from January to June. Discussion: The stipend will be paid per member. Administrators, the board representative and community representative do not get paid the stipend. There are four additional teachers on the CCC.

Ayes 7

Nays None

Student Trustee - Aye

Motion Carried

**Executive Session 8:36 p.m.**

Moved by Willson, seconded by Leyba, to go into executive session to discuss a student matter and personnel.

Ayes 7

Nays None

Student Trustee - Aye

Motion Carried

**Adjourn out of Executive Session 9:47 p.m.**

Moved by Leyba, seconded by Willson, to adjourn out of executive session.

Ayes 7

Nays None

Motion Carried

**Staffing Recommendations**

Moved by Whitt, seconded by VanAntwerp to establish the following positions: writing/gifted program position; middle school career and technical education position; secondary reading specialist; alternative program teaching position; and a federal grants bookkeeper/data entry position.

Ayes 7

Nays None

Motion Carried

Moved by VanAntwerp, seconded by Willson to approve Dustin Hunt as the high school principal for the 09-10 fiscal year; approve Matt Spring as the middle school principal for the 09-10 fiscal year; approve Deb Brown as the elementary principal for the 09-10 fiscal year; and approve Janet Philp as the curriculum director for the 09-10 fiscal year.

Ayes 7

Nays None

Motion Carried

Moved by Wilson, seconded by Bomengen to approve the initial teaching contracts, non-teaching contracts, and continuing contracts that were recommended by respective principals. (see list below)

Ayes 7

Nays None

Motion Carried

1<sup>st</sup> Year Initial to 2<sup>nd</sup> Year Initial:

John Gores

Traci Greer

Heather Olsen

Josh Lord

Rob Davis

Erin Curtis

2<sup>nd</sup> Year Initial to 3<sup>rd</sup> Year Initial:

Ashle Anderson

Dustin Olsen

Heidi Hunt

3<sup>rd</sup> Year Initial to Continuing Contract:

Bryan Bailey

Toby Emery

Kara Hulse

Lisa G. Pierce

Non-Teaching Contracts:

Janet Chimenti

Amy Mason

David S. Duncan

Cody McLean

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Continuing Contract Teachers

Kimberly Carswell	Pamela Kerr	Joan Stetler
Sharon Cordingly	Jody Kummerfeld	JoAnne Stickney
James Cramer	Jeanette Lance	Katherine Taylor
Donna Daniels	Catherine Lash	Cindy Toth
Bev Fast	James C. Lash	Kay Uffelman
Ronda Freel	Debra Law	Britton VanHeule
Pamela Greek	Matt Mason	Kathleen Vicklund
Kathy Hammond	Madonna McIntosh	Jennifer Weber
Greg Herold	James Newby	Terri Williams
Kent Hessenthaler	Thomas A. Olsen	Lynda Wyss
Sonja Holm	Brenda Peterman	Lisa Herold
Carol Johnson	Parke Price	Kathie Richardson
Jocelyn Jurovich	John E.B. Schenck	Kevin Simpson
Aimee Kay	Lea Schoenewald	
Eric Kay	Rhonda J. Skar	

**Track Resurfacing**

A company from Denver met with Phil Miller regarding options for resurfacing the track. There is one spot that is need of immediate repair. This repair will be completed before the first track meet. The base of the track, with the exception of the high jump area, is still in good condition. Supt. Kobza is asking for permission to have the building committee set specifications for the track resurfacing and then advertise for bids. The intent would be to have the project completed sometime this summer. Information we have received is that installation would take 2 weeks. A penalty clause will be included in the contract.

Moved by Whitt, seconded by Leyba to have the building committee develop bid specifications and advertise for bids.

Ayes 7

Nays None

Motion Carried

**OTHER BUSINESS****Board Reports**

Rec. Board: Mr. VanAntwerp reported that the Rec. District will be holding a public meeting on Monday, March 23 at 6:30 p.m. in the TMS Commons. The planners will be in attendance to answer questions. The options for the rec. center have been funneled down from the original public meeting.

BOCES: Ms. Leyba reported enrollment is up 2 students since the holidays.

BOCHES: Ms. Willson reported that the BOCHES group met on February 18 in Casper to elect new board members. A report on the dual credit program at CWC and information similar to the presentation by Jackie Meeker were discussed.

Other:Board retreat:

Moved by Whitt, seconded by VanAntwerp to move the regular June Board meeting from June 18 to June 16 at 7:00 p.m.

Ayes 7

Nays None

Motion Carried

Moved by Willson, seconded by VanAntwerp to hold the board retreat on June 19 and 20 with the time and location to be determined.

Ayes 7

Nays None

Motion Carried

Chairman Mahoney appointed Hub Whitt, Clay VanAntwerp and Liz Mahoney to serve as board representatives for the IBN process. The IBN meetings will be held April 20 and 21.

**Superintendent's Report**

Supt. Kobza had no additional reports.

**Adjournment 10:09 p.m.**

There being no further business to come before the Board, Chairman Mahoney adjourned this meeting.

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Chairman

ATTEST:

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Clerk