

HOT SPRINGS COUNTY SCHOOL DISTRICT NO. 1

Board of Trustees
 Regular Meeting
 July 16, 2008
 Board Room
 7:00 P.M.
 Budget Hearing: 8:00 p.m.

The regular meeting of the Board of Trustees of Hot Springs County School District No. 1 was called to order at 7:00 p.m. in the Board Room by Chairman, Liz Mahoney.

BOARD MEMBERS PRESENT: Liz Mahoney, Bobbi Miller, Breez Daniels, Belenda Willson, Hub Whitt, Karen Leyba and (ex-officio) Superintendent Marty Kobza

BOARD MEMBERS ABSENT: Barb Vietti

OTHERS PRESENT: Administrators Matt Spring, Lisa Pearce; Kelly Andreen, and approximately 3 visitors.

PLEDGE OF ALLEGIANCE

Chairman Mahoney called the meeting to order and led the pledge of allegiance.

APPROVAL OF MINUTES

Moved by Whitt, seconded by Miller, to approve the minutes of the regular meeting of June 19, 2008; the executive session minutes of June 19, 2008; and the special meeting of June 26, 2008.

Ayes 6
 Nays None
 Motion Carried

APPROVAL OF AGENDA

Moved by Willson, seconded by Daniels, to approve the July 16, 2008 board agenda as presented.

Ayes 6
 Nays None
 Motion Carried

DELEGATIONS AND INDIVIDUALS

Introduction of Matt Spring, RWE Principal

Supt. Kobza introduced Principal Spring to the board. Principal Spring was welcomed to the district by the board.

Visitors

Supt. Kobza discussed the process he intends to use in the future for visitors wishing to address the board. A public comment section will be added to the agenda, under delegations and individuals, where community members who do not contact the superintendent's office to be put on the agenda will be given a 2 minute time to address the board regarding items on the agenda.

BILLS AND FINANCIAL REPORTS & OTHER BUSINESS OFFICE DATA

Bills & Financial Reports

Moved by Whitt, seconded by Leyba, to approve the bills and financial reports as follows:

General Fund	\$659,115.08
Special Revenue	\$94,209.54
Capital Projects	\$0.00
Major Maintenance	\$6,387.43
Debt Service	\$0.00
Food Service	\$13,750.12
Insurance Trust	\$834.89
Activities	\$6,604.12
Scholarship	\$0.00
TOTAL EXPENDITURES	\$780,901.18

Ayes 6
Nays None
Motion Carried

Bus Routes

Moved by Leyba, seconded by Whitt, to approve the following town bus routes for the 2008-09 school year:

- Pig Bus number 86 will pick up students in the area of Amoretti Street.
- Frog Bus number 87 will pick up students in the area of Canyon Hills.
- Bear Bus number 75 will pick up students in the area of Candy Jack Park.
- Turtle Bus number 79 will pick up students in the area of East Thermopolis.
- Worm Bus number 80 will pick up students in the area of Shoshoni and Richards Street.
- Bus stop at the Armory to accommodate students who are attending after school Recreation District programs.

and the TMS parking lot and the bus transfer area at RWE be designated bus loading zones.

Ayes 6
Nays None
Motion Carried

Designated Depositories

Moved by Miller, seconded by Willson, to approve the following depositories for fiscal 2008-09:

- Bank of Wyoming
- Pinnacle Bank of Thermopolis
- Wyo-Star Investments
- Wyoming Governmental Investment Fund (WGIF)

Ayes 6
Nays None
Motion Carried

OLD BUSINESS

HSC Rec. Board

Moved by Daniels, seconded by Leyba, to appoint Marty Weber and Aimee Kay to the HSC Rec. District Board, terms to expire July 1, 2011. Discussion: The process of having the Rec. District Board members review the letter of interest and making a recommendation worked well. It was noted that this is an exciting time to be on the rec. board.

Ayes 6
Nays None
Motion Carried

NEW BUSINESS

Representative for Federal Funds

Moved by Whitt, seconded by Daniels, that Marty Kobza, Superintendent of Schools, be designated as the official representative for Federal Funds for the 2008-09 fiscal year.

Ayes 6
Nays None
Motion Carried

Attendance Officers

Moved by Miller, seconded by Leyba, to approve attendance officers for the 2008-09 school year as follows:

Ralph Witters Elementary (K-5):	Matt Spring
Thermopolis Middle School (6-8):	Jodie Cameron
Hot Springs County High School (9-12):	Dustin Hunt

Ayes 6
Nays None
Motion Carried

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Bonds

Moved by Daniels, seconded by Whitt, to approve purchasing bonds for the Superintendent and Business Manager in the amount of \$50,000 each for the 2008-09 fiscal year.

Ayes 6

Nays None

Motion Carried

Disclosure Law

Wyoming Statute requires that board members and administrators responsible for investment of funds disclose their affiliation with District depositories:

The following board members and administrators disclosed their affiliation with the District's depositories as follows:

Karen Leyba: checking, savings, and health savings account, Pinnacle Bank and checking, Bank of Wyoming

Breez Daniels: checking, savings, health savings account, and loans, Pinnacle Bank and checking, savings and loans, Bank of Wyoming

Liz Mahoney: checking, savings and loans, Pinnacle Bank and Bank of Wyoming

Bobbi Miller: none

Belenda Willson: checking and savings, Bank of Wyoming

Marty Kobza: checking, savings, and health savings account, Bank of Wyoming,

Lisa Pearce: checking, Bank of Wyoming

Hub Whitt: checking, savings, and loan, Bank of Wyoming

WHSAA Activity Enrollment

Moved by Willson, seconded by Miller, to approve the membership and activity enrollment in the Wyoming High School Activities Association and that Dustin Hunt be the official WHSAA representative from HSCSD#1 for 2008-09. Membership cost for 2008-09 is \$2640.00 and \$1370.00 for catastrophic liability insurance coverage for students in grades 6-12.

Ayes 6

Nays None

Motion Carried

Handbooks

The following 2008-09 handbooks were presented for final review by the Board:

- Ralph Witters Elementary Student handbook
- Thermopolis Middle School Handbook
- Hot Springs County High School Student Handbook
- Thermopolis High School Student/Parent Activity Handbook
- Thermopolis High School Coach/Sponsor Activity Handbook
- Transportation Handbook

Moved by Daniels, seconded by Miller to approve the RWE, Thermopolis Middle School, High School, High School Student/Parent and Coach/Sponsor Activity and the transportation handbooks with the following changes:

- Add staff e-mail listing to all handbooks
- RWE handbook: change Title IX officer to read Supt. Marty Kobza

Ayes 6

Nays None

Motion Carried

Staffing Recommendations

The classroom options available at the elementary school were discussed. After reviewing the student numbers, it was recommended to have 3 sections in each grade K-4 and 2 sections of 5th grade. In order to accommodate this, an additional teacher will need to be hired. There is a contingency plan in place should additional students enroll in 5th grade over the course of the first semester.

Moved by Willson, seconded by Whitt, to advertise for a para-professional position at the elementary school and to advertise for a 5th grade teacher.

Ayes 6

Nays None

Motion Carried

Moved by Whitt, seconded by Leyba to accept the resignation of Brenda Trippel, to assess Ms. Trippel \$750 in liquidated damages for late resignation per *Policy GCQC/GCQCD – Resignation of Professional Staff*, and advertise for a family and consumer science position.

Ayes 6

Nays None

Motion Carried

OTHER BUSINESS

Board Reports

Rec. Board: The Hershey Track and Field participation was down due to a 3-on-3 basketball tournament in Sheridan held the same weekend. The playground at the baseball fields is almost finished. The adult softball completed their season yesterday. The Rec. District is in the process of beginning the feasibility study for a new rec. center. The members are excited to bring on the two new members approved tonight.

BOCES: No Report given.

Superintendent's Report

Supt. Kobza reviewed with the board priorities he has gleaned from his interview process with the board, community and staff, and individual conversations with board members and staff. The outline is intended to be a starting point for discussions. The board requested that at the August meeting a retreat for the supt. and board members be scheduled in September to start working on goals. (See attached outline)

BUDGET HEARING 8:00 p.m.

Moved by Whitt, seconded by Miller, to recess the regular meeting in order to hold the 08-09 budget hearing.

Ayes 6
Nays None
Motion Carried

Annual update on the 5 yr plan is requested

Lisa Pearce, Business Manager, presented the 2008-09 fiscal budget including the following detail:

	Revenues	Expenditures	Fund Balances
General Fund	\$9,454,997	\$9,462,651	\$2,342,338
Special Revenue Fund	\$930,000	\$930,000	\$346,449
Capital Projects Fund	\$480,000	\$480,000	\$1,005,718
Major Maintenance Fund	\$528,728	\$390,000	\$1,082,917
Debt Service Fund	\$1,256,412	\$1,256,412	\$1,203,658
School Lunch Fund	\$354,000	\$370,500	(\$2,746)
Insurance Trust Fund	\$1,038,000	\$1,038,000	\$171,849
Scholarship Fund	\$1,000	\$15,000	\$7,000
Student Activity Fund	\$182,000	\$180,000	\$95,923

Mill Levy Requirements

Special District Tax	25.00 mills
County School Tax	6.00 mills
Debt Service	6.45 mills

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Ms. Pearce stated the post -97 reserves were at 15.00% per previous discussion with the intention of re-allocating funds to reduce the reserves to within the 12 – 12.5% range.

Chairman Mahoney requested public input on the budget. There was none.

Moved by Whitt, seconded by Daniels to approve the 2008-09 budget as presented and to levy the following for fiscal year 2008-09:

- Special District Tax: 25.00 mill
- County School Tax: 6.00 mill
- Debt Service; 6.45 mill
- BOCES .5 mill
- BOCHES .25 mill
- HSC Rec District: 1.00 mill

(See filed copy of budget.)

Ayes 6
Nays None
Motion Carried

Moved by Daniels, seconded by Miller, to return to regular session at 8:55 p.m.

Ayes 6
Nays None
Motion Carried

Adjournment 8:56 p.m.

Moved by Leyba, seconded by Whitt, that there being no further business to come before the Board, to adjourn this meeting.

Chairman

ATTEST:

Clerk