

HOT SPRINGS COUNTY SCHOOL DISTRICT NO. 1
 Board of Trustees
 Regular Meeting
 September 18, 2008
 Board Room
 7:00 P.M.

The regular meeting of the Board of Trustees of Hot Springs County School District No. 1 was called to order at 7:00 p.m. in the Board Room by Chairman, Liz Mahoney.

BOARD MEMBERS PRESENT: Liz Mahoney, Bobbi Miller, Barb Vietti, Breez Daniels, Belenda Willson, Hub Whitt, Karen Leyba and (ex-officio) Superintendent Marty Kobza

BOARD MEMBERS ABSENT: none

OTHERS PRESENT: Administrators Dustin Hunt, Jodie Cameron, Matt Spring, Janet Philp, Lisa Pearce; Kelly Andreen, and approximately 16 visitors.

PLEDGE OF ALLEGIANCE

Chairman Mahoney called the meeting to order and led the pledge of allegiance.

APPROVAL OF AGENDA

Moved by Vietti, seconded by Leyba, to approve the September 18, 2008 board agenda with the following additions:

- Under Other Business: Item C. Building Committee - Playground
- Under New Business: Item C. Executive session to discuss a student matter

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

CONSENT AGENDA

Vietti requested that the Bills and Financials and the Reimbursement for Private Transportation or Maintenance of Isolated Pupils be pulled for discussion.

Moved by Whitt, seconded by Daniels, to approve the consent agenda, with the exception of Bills and Financials and Approval of Application for Reimbursement for Private Transportation or Maintenance of Isolated Pupils from Jennifer Axtell at \$21.06 per day; which includes the following items:

- Approval of Minutes of the Special Meeting of August 14, 2008; Minutes of the Regular Meeting of August 21, 2008; and Minutes of the Executive Session of August 21, 2008
- Accept the resignation of Terry Tenboer as bus driver
- Accept the resignation of Deb Simon as Lights On Coordinator and advertise for the position

Ayes 7
 Nays None
 Student Trustee Aye
 Motion Carried

(for future agendas the public agenda will include the staffing items being presented)

Discussion:

Bills and Financials: Barb Vietti requested clarification on the split for the pool payment between the schools. The payment is split 20/40/40 between RWE/TMS/HS. The pool is available for use by the RWE PE program and the program has used it in the past. The payment to Gottsche Wellness Center in the amount of \$1080 was for the Lights On fitness/wellness program for students.

Reimbursement for Private Transportation: Barb Vietti requested clarification on the exclusion of miles on the completed form. Business Manager Lisa Pearce had contacted Leads Pickering with the State of Wyoming who stated the form was completed correctly in regards to the number of miles excluded.

Wellness Program: There was a short discussion that the wellness program was not re-approved by the board for this year. It was noted that a report will be given to the board updating them on the progress of the program at the time the board is updated on the lunch service and insurance committees formed during IBN.

Moved by Daniels, seconded by Miller to approve the bills and financials and the application for reimbursement for private transportation or maintenance of isolated pupils from Jennifer Axtell at \$21.06 per day.

Ayes 7
 Nays None
 Student Trustee Aye
 Motion Carried

DELEGATIONS AND INDIVIDUALS

Student Trustee Introduction

Ms. Katie Olsen was introduced as the 08-09 Student Trustee Representative. She is a senior at HSCHS and student body president. She enjoys getting involved and felt this was good way to get to know her school district. Welcome Katie!

New Staff Introduction

Staff members new to the district were invited to attend this board meeting. Mr. Dustin Hunt, Mr. Matt Spring, and Ms. Jodie Cameron introduced each staff member and the board members then took a few moments to visit informally with them and welcome them to the district. Those present were:

Lily Hayes	Traci Greer	John Gores	Heather Olsen
Josh Lord	Molly Coyne	Sandra Steranko	Gene Ronning

Those unable to attend were Erin Curtis and Rob Davis.

Staff Recognition

Mr. Britton Van Heule was recognized for his dedication to the community, youth and school district, for inspiring his students to desire more and for his enthusiasm in everything he does. A letter from Liz Mahoney was read honoring his service to the community, school district and students of Hot Springs County. Thanks Britton!

Community Comment

Jackie Wright invited the board members to attend a performance on October 16 at 2:00 p.m. in the auditorium. Spencer Bohren will be presenting “Down the Dirt Road Blues” to students. The performance will include different musical instruments, types of music, talks on geography, history and instruments. There will be a public performance on October 17 at 7:00 p.m.

Visitors/Public Comment

None

OLD BUSINESS

Job Descriptions

Supt. Kobza has had a chance to review the job descriptions and is ready to present them for adoption.

Moved by Whitt, seconded by Leyba to adopt on third and final reading the following job descriptions with the addition of requiring CPR certification for those secretaries dispensing medication:

Cook	Attendance Secretary
High School Secretary	Guidance Counselor
Librarian	High School Teacher
Curriculum Secretary	Instructional Facilitator
Elementary Office Assistant	Elementary School Secretary
Speech/Language Pathologist	School Nurse
Elementary Teacher	Teacher Aide
Special Education Teacher Aide	Food Service Director
Middle School Secretary	Special Services Dept Secretary
Special Education Aide – Life Skills	School Psychologist
Middle School Teacher	Special Education Teacher
Board/Superintendent Secretary	Elementary Principal
High School Principal	Technology Coordinator
Curriculum Director	Business Manager
Superintendent of Schools	Assistant Bookkeeper
Head Bookkeeper	Crossing Guard
Custodian/Groundskeeper	Night Custodian
Custodian	Building Maintenance
Mechanic Auditorium	Technician
Bus Driver	Technology Assistant
M.S. Principal/Director of Special Education	Job Coach
Drop Out Prevention Specialist (Student Support)	
Receptionist/Business Office Secretary	
Transportation & Maintenance Supervisor	

Discussion: The instructional facilitator description was discussed in detail. The facilitators are physically in the classroom with the teacher to help with delivery methods of strategies. They work with the teachers to gather data from common assessments, to interpret the data, then develop strategies to improve weaknesses found. The instructional facilitators meet with the principals daily. They will be meeting with the academic team monthly to discuss the district goals and expectations. A report will be given to the board next summer on the instructional facilitator program.

Ayes 7
 Nays None
 Student Trustee Aye
 Motion Carried

NEW BUSINESS

Enrollment Discussion 1st

Supt. Kobza reviewed the enrollment history for the district with the board. The average enrollment was at a high in 1972 at 1200. As of 9/5/08, the enrollment is 661. This is an increase of 18 students over the same time last year. The enrollment for the last 2 years is broken down by grade level.

Lights On Programs

Ms. Janet Philp reported that the programs have been postponed a bit due to the resignation of Deb Simon as coordinator. The district did receive a lot of good applications and have been doing interviews. They should have people ready for next week.

Principal Spring reported that the after school program will be moved from the armory to RWE. The program will offer a structured, enriched program. The program will be extended to 5:30 p.m. and will include daily themes. Homework club will be included in the program.

At TMS, Principal Cameron reported the focus will be on getting kids connected to school through an engaging way. They will also use daily themes, movement, academic pieces, art, drama, and creativity to engage the students.

Ms. Philp noted there is a cohort 5 that the district will be applying for in October for additional funding. The district has been looking at other funding sources to provide the Lights On program as the community has indicated this program is a high priority. The Greater Learning Foundation is a resource the district is looking at for people to help with the Lights On program.

Executive Session 8:22 p.m.

Moved by Vietti, seconded by Willson, to go into executive session to discuss a student matter.

Ayes 7
 Nays None
 Student Trustee Aye
 Motion Carried

Adjourn out of Executive Session 8:51 p.m.

Moved by Miller, seconded by Willson, to adjourn out of executive session.

Ayes 7
 Nays None
 Student Trustee Aye
 Motion Carried

Moved by Whitt, seconded by Miller that the student referenced in Docket No. 2008-2 be expelled from the schools of Hot Springs County School District No. 1 for the remainder of the 2008-2009 school year for continued disobedience and conduct threatening the health and safety of students and staff.

Ayes 7
 Nays None
 Motion Carried

OTHER BUSINESS**Board Reports**

Rec. Board: Bobbi Miller reported that youth football and volleyball have started. The Rec. District certified 8 new coaches. The grant was certified and is now with the State of Wyoming for approval. The ground covering for the playground area has been laid.

BOCES: Barb Vietti thanked the elementary students for all the artwork. BOCES has been able to complete some much needed re-roofing and added security at the cottages. They are looking at purchasing a van, affectionately called “pride ride” for field trips. The students who reach a level 3 are allowed to take field trips and this year have gone to Devils Tower and Yellowstone Park.

Other:

Liz Mahoney reported that she has put her name in for the Area 6 representative for Wyoming School Boards Association. She would be representing Hot Springs County and surrounding districts if chosen. She would be replacing Monty Wardell who is resigning his position with the board.

Building Committee: Two pieces of playground equipment were removed from RWE. The students at RWE will get to vote on two new pieces that will replace the ones removed. The mulch is still an issue. The district did not close out the building because of the mulch. The district feels it does not meet handicap accessibility and are finding foreign material in the mulch. We contacted the contractor and architect who have in turn been in contact with the manufacturer. A representative from the manufacturer was here this week to look at the mulch. Pictures have been taken and we have documentation of the foreign matter that has been found. The next step is to visit with our SFC representative, Todd Wilder, to follow their recommendations for independent testing for handicap accessibility. The district did sign off on the change order so the only repercussion the district has is that it does not meet specifications (free of foreign matter and the testing requirements for handicap accessibility).

Superintendent's Report

- 1) Supt. Kobza included in the board packet a copy of the teacher salary comparisons for the state showing the drop in ranking for Hot Springs County.
- 2) Supt. Kobza included information regarding the cost of living increases. The cost of living increases must be formally approved by the legislature before it will have any effect on funding.
- 3) Supt. Kobza, Liz Mahoney, and Hub Whitt attended the regional WSBA meeting in Worland. The legislative issues discussed at that time were minimal. Breez Daniels, legislative liaison for the district, will invite our county representative to a board meeting prior to the legislative session for discussion.
- 4) Principal Cameron included a detailed TMS Summer School Report for the board's review.
- 5) Ralph Witters passed away this week in Scottsbluff. There will be a memorial service in October. As details are available they will be passed on.

Adjournment 9:09 p.m.

Moved by Whitt, seconded by Leyba, that there being no further business to come before the Board, to adjourn this meeting.

Chairman

ATTEST:

Clerk