

HOT SPRINGS COUNTY SCHOOL DISTRICT NO. 1
Board of Trustees
Special Meeting/Regular Meeting
October 15, 2009
Board Room
5:30 P.M./7:00 P.M.

The special board meeting of the Board of Trustees of Hot Springs County School District No. 1 was called to order at 5:30 p.m. in the Board Room by Chairman, Liz Mahoney.

BOARD MEMBERS PRESENT: Liz Mahoney, Hub Whitt, Karen Leyba, Clay VanAntwerp, Dr. Travis Bomengen, Joe Martinez, Belenda Willson, and (ex-officio) Superintendent Marty Kobza

BOARD MEMBERS ABSENT: none

OTHERS PRESENT: Kelly Andreen

PLEDGE OF ALLEGIANCE

Chairman Mahoney called the meeting to order and led the pledge of allegiance.

Executive Session 5:31 p.m.

Moved by Martinez, seconded by Bomengen, to go into executive session to discuss the superintendent evaluation and board self-evaluation.

Ayes 7

Nays None

Motion Carried

Adjourn out of Executive Session 6:58 p.m.

Moved by Leyba, seconded by Whitt, to adjourn out of executive session.

Ayes 7

Nays None

Motion Carried

The regular meeting of the Board of Trustees of Hot Springs County School District No. 1 was called to order at 7:00 p.m. in the Board Room by Chairman, Liz Mahoney.

BOARD MEMBERS PRESENT: Liz Mahoney, Hub Whitt, Karen Leyba, Clay VanAntwerp, Dr. Travis Bomengen, Joe Martinez, Belenda Willson, Student Trustee Tamarah Byer and (ex-officio) Superintendent Marty Kobza

BOARD MEMBERS ABSENT: none

OTHERS PRESENT: Administrators Dustin Hunt, Matt Spring, Deborah Brown, Al McClelland, Lisa Pearce; Kelly Andreen, and approximately 16 visitors.

CALL TO ORDER

Chairman Mahoney called the meeting to order.

APPROVAL OF AGENDA

Moved by Whitt, seconded by Martinez to approve the October 15, 2009 board agenda with the following additions:

Under Consent Agenda, Staffing Recommendations Remove:

- Employ Barbara Syverson as an elementary para-professional

Under Consent Agenda, Staffing Recommendations Add:

- Employ Sarah Cox as an elementary/middle school para-professional/Lights On assistant
- Employ Jennifer Harvey as Lights On Assistant
- Employ Ellen Henke as RWE kitchen worker

Under Other Business, Add:

Add Executive Session to review board self-evaluation and superintendent evaluation as Item D.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

CONSENT AGENDA

Moved by Whitt, seconded by VanAntwerp, to approve the consent agenda, which includes:

- A. Approval of Minutes of the Regular Meeting of September 17, 2009
- B. Bills and Financials
- C. Consider for Approval Staffing Recommendations
 - a. Employ Brenda Hodge as 2.5 hour per day kitchen worker
 - b. Employ Judy Young as regular route bus driver
 - c. Employ Kimberly Jones as part-time band aide (1 hour per day)
 - d. Employ Ana Mosser as Lights On Assistant
 - e. Employ Brianna Pebbles as Lights On Assistant
 - f. Employ Sarah Cox as an elementary/middle school para-professional/Lights On assistant
 - g. Employ Jennifer Harvey as Lights On Assistant
 - h. Employ Ellen Henke as RWE kitchen worker
 - i. Termination of Ellen Henke as para-professional effective September 29, 2009

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

DELEGATIONS AND INDIVIDUALS**Visitors/Public Comment**

Jacky Wright reminded the board members of the Spencer Bohren activities that will be taking place next week in the schools.

Update from Student Trustee

Ms. Byer reported the high school student council is preparing for Red Ribbon Week. Details will be forthcoming, but will include Rocktober Fest, crazy hair day, twister night and a character day. Red Ribbon Week is spent encouraging students to keep away from drugs and alcohol.

Ms. Leyba noted that she saw a lot of student involvement with homecoming this year and congratulated the student council on their hard work.

Good Sportsmanship Awards

Kristin Daniels and Elissa Hunter were recognized for receiving good sportsmanship awards from the Wyoming High School Activity Association. Officials during the Rawlins volleyball tournament noted their exemplary conduct and good sportsmanship. Congratulations Ladies!

Staff Recognition

John O'Byrne was recognized for the positive impact he has on students and for helping to develop a "Look, See, Be Sure" brochure that the Director of Transportation with Wyoming Department of Education would like to use for a state program. Congratulations, John!

Jocelyn Jurovich was recognized as the October Teacher of the Month. Principal Brown read comments from nomination forms made on Mrs. Jurovich's behalf. Mrs. Jurovich has been a proven leader within in her building. Congratulations, Jocelyn!

OLD BUSINESS

Policy Adoptions

Moved by Willson, seconded by Leyba to adopt on 3rd and Final Reading revisions to:

1. *Policy IHCD Advanced Placement Courses*
2. *Policy BHC-E1/CCB-E1 Chain of Command*
3. *Policy BHC-E2 Athletic Chain of Command*

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

2nd Reading, Policy Revisions

Moved by VanAntwerp, seconded by Martinez to approve the 2nd Reading of revisions to *Policy JICFA Harassment, Intimidation and Bullying*.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

Job Description Adoptions

Moved by Whitt, seconded by Leyba to adopt on 3rd and final reading the following job descriptions:

1. SEEK/Writing Teacher (new)
2. Special Services/Alternative Program Director (new)
3. Sponsor-Extra Duty (new)
4. Curriculum Director (revised)
5. Food Service Director (revised)
6. Middle School Principal (revised)

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

School Resource Office MOU

Supt. Kobza presented a Memorandum of Understanding between Hot Springs County School District #1 and the Hot Springs County Sheriff's Office in regards to the school resource officer deputy sheriff position. The MOU spells out the roles and responsibilities of both entities and meets the requirements of grant. The county attorney is currently reviewing the document. Because the MOU was not available for

review by board members prior to the board meeting, it was requested that this item be tabled until November and that the district legal counsel review the document.

Sheriff Lou Falgoust introduced School Resource Officer Deputy Gary Sikes to the board members.

NEW BUSINESS

Update: Policy Review

Supt. Kobza reviewed a policy update sheet with board members. The update shows what policies the board should be expecting to see for 1st reading at the November board meeting, which policies are still being revised, and which policy revisions have been adopted. (See attached sheet)

Lights On Presentation

Ms. Jenny Davis, Lights On director, presented the board members with an update of the program. The presentation included the programs currently being offered, average student attendance, and programs offered during the summer. Board members were invited to attend the Lights On! Afterschool Celebration on October 22 from 5:00 – 6:00 p.m. in the RWE Cafeteria. (see attached)

1st Reading, Policy BBBB

Moved by Martinez, seconded by Leyba, to approve the 1st Reading of revisions to *Policy BBBB Board Member Oath of Office*.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

Transportation Reimbursement Request

Moved by Whitt, seconded by Martinez to approve the application for reimbursement for private transportation of isolated pupils from Jennifer Axtell in the amount of \$19.08 per day for the 2009-2010 school year. Discussion: Dr. Bomengen asked if there were any others who may qualify for this reimbursement, but are unaware of the program. Phil Miller noted that the school district advertises the reimbursement annually. The reimbursement is to the nearest bus stop.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

Cafeteria Hours

Supt. Kobza noted this request is part of last spring's presentation. Ms. Wallingford has been experimenting with shifting responsibilities to verify what increases would be needed. The increase in hours will help with inventory and help in the serving line with additional offerings.

Moved by Whitt, seconded by VanAntwerp, to approve increasing one RWE cafeteria position to 7.5 hours per day and one RWE cafeteria position to 5 hours per day.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

RFP for RWE Roof

Supt. Kobza reported there continue to be problems with the roof at Ralph Witters Elementary. The old section of the roof is 20 years old and is in need of replacement. SFC approved major maintenance funding for this. The new section continues to have issues around the rooftop units. The district has been working with Groathouse, asking them to resolve the issue. The leaks did start prior to the end of the warranty and the sub-contractors have not fixed the problem.

Moved by Whitt, seconded by VanAntwerp, to approve advertising the RFP for Ralph Witters Elementary Roof System.

Ayes 7
Nays None
Student Trustee
Motion Carried

Rec. Board Opening

Supt. Kobza noted the HSC Rec. Board received a letter of resignation from Violet Snow. The HSC Rec. Board will review letters of interest at their next meeting and possibly bring a recommendation to the November meeting for a replacement.

Moved by Bomengen, seconded by Martinez to accept the letter of resignation from Violet Snow as a member of the HSC Rec. Board.

Ayes 7
Nays None
Student Trustee
Motion Carried

November Meeting Date Change

Moved by Whitt, seconded by Leyba to move the regular November board meeting from November 19 to Monday, November 16, 2009.

Ayes 7
Nays None
Student Trustee
Motion Carried

December Organizational Meeting

Per Policy BDA, board members will elect officers during the first December board meeting. In the past a special meeting has been scheduled in early December to elect officers. After discussion, the consensus of board members was to hold the organizational meeting during the regular December board meeting.

WSBA Voting Delegate/Alternate

Liz Mahoney was appointed as the WSBA Voting Delegate and Hub Whitt was appointed as the alternate delegate.

Supt. Kobza reviewed some of the proposed resolutions, including: Resolution 9.01 Cliff Effect of Small districts dealing with small district funding; School Foundation Program payments sponsored by Sweetwater County School District #2 allowing districts to “borrow” from the state when local tax funding is more than 80% (we should support this resolution); a resolution regarding “single point” virtual school which would be managed by the state; and the resolution changing the billing for BOCES (this change would allow BOCES to receive funding faster for court ordered placements).

ARRA Funds

Supt. Kobza reported the district has received preliminary numbers for the ARRA funds. For Title I and IDEA the district would receive an additional \$180,000 each. The funds must be spent by 2011. New positions cannot be created using these funds. The funds can be used for such items as specific trainings (PLC's), secondary reading intervention programs (Read 180), and assistive technology for special education students. The only additional ramification of receiving the funds would be the additional reporting paperwork.

Executive Session 8:13 p.m.

Moved by Whitt, seconded by Martinez, to go into executive session to discuss a student issue.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

Adjourn out of Executive Session 8:21 p.m.

Moved by Martinez, seconded by Leyba, to adjourn out of executive session.

Ayes 7

Nays None

Motion Carried

OTHER BUSINESS**Board Reports**

Rec. Board: Mr. VanAntwerp reported the Rec. board has done a walk through of facilities and they are looking for someone to appoint to the board.

BOCES: Ms. Leyba reported there have been no changes since the last meeting.

BOCHES: none

Other:

Goals Update: Supt. Kobza reported he had received information from Steve Joel regarding dates for the strategic planning. This would be a 5 day process. The first 2 days would be scheduled in either November or December. There would be 2 members absent for either month. Supt. Kobza will schedule with Mr. Joel. He will also see about making the questions available to those members who cannot attend.

The Professional Learning Communities are a work in progress and is ongoing.

Superintendent's Report

1) Fremont County BOCES has requested a representative from the school board attend their monthly meetings. Fremont County BOCES meets the 2nd Tuesday of each month (except for July and August) from 11:30 – 1:00 at the Riverton office. This item was tabled until November to allow members to review their schedules.

District Initiatives

The principals updated the board on their building site councils:

Principal Hunt: The high school site council held their initial meeting in September and have scheduled a 2nd meeting in October. The council will be establishing norms, electing officers, as well as discussing pressing issues. The membership of the site council includes: James Newby; Dan and Susan Abbott, Michael and Macque Bohleen, Cecil and Kris McNeff, Brad and Leslie Basse. The site council is the opportunity for parents to have a voice on issues.

Principal Spring: The middle school site council held their first meeting, establishing norms and a regular meeting schedule. The council will meet the 2nd Thursday of each month. The council discussed the parent

teacher conferences and the reasons for the new format; reviewed the bullying policy; and teacher of the month recognition. The membership for the middle school site council includes: Sonja Johansen, Bryce and Teresa Gilbert, Melissa Hurley, Chris and Jennifer Paris, Aaron White, and Jared Mohr-Leiva (Student Council President)

Principal Brown: The elementary site council will meet the 2nd Monday of each month at 9:00 a.m. Each grade level teacher team gave names of parents to sit on the council. The first meeting consisted of teacher of the month decision, discussed concerns with parent/teacher conferences, developed meeting norms, discussed the bullying policy and the need for consistent communication. Site council membership includes: John Linnehan, Susan Little, Dana McDermott, Rachel Miller, Nicole Weyer, Jacqueline Wright, Cody McLean, Pam Kerr and upon invitation: Jenny Davis and RWE teachers on rotation.

Executive Session 8:41 p.m.

Moved by Whitt, seconded by Martinez, to go into executive session to discuss the superintendent evaluation and board self-evaluation.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

Adjourn out of Executive Session 10:59 p.m.

Moved by Martinez, seconded by Leyba, to adjourn out of executive session.

Ayes 7

Nays None

Motion Carried

Adjournment 11:00 p.m.

There being no further business to come before the Board, Chairman Mahoney adjourned this meeting.

Chairman

ATTEST:

Clerk