

HOT SPRINGS COUNTY SCHOOL DISTRICT NO. 1
Board of Trustees
Regular Meeting
November 16, 2009
Board Room
7:00 P.M.

The regular meeting of the Board of Trustees of Hot Springs County School District No. 1 was called to order at 7:00 p.m. in the Board Room by Chairman, Liz Mahoney.

BOARD MEMBERS PRESENT: Liz Mahoney, Hub Whitt, Karen Leyba, Clay VanAntwerp, Dr. Travis Bomengen, Belenda Willson, and (ex-officio) Superintendent Marty Kobza

BOARD MEMBERS ABSENT: Joe Martinez and Student Trustee Tamarah Byer

OTHERS PRESENT: Administrators Dustin Hunt, Matt Spring, Deborah Brown, Al McClelland, Janet Philp, Lisa Pearce; Kelly Andreen, and approximately 42 visitors.

PLEDGE OF ALLEGIANCE

Chairman Mahoney called the meeting to order and led the pledge of allegiance.

APPROVAL OF AGENDA

Moved by Whitt, seconded by Leyba to approve the November 16, 2009 board agenda with the following additions:

Under Consent Agenda, Staffing Recommendations Item C3 Change to read:

- Accept the retirement notice of Bev Fast, effective the end of her 09-10 teaching contract

Under Consent Agenda, Staffing Recommendations Add:

- Accept resignation of Jim Joiner as high school custodian effective November 11, 2009

Ayes 6

Nays None

Student Trustee Aye

Motion Carried

CONSENT AGENDA

Moved by Leyba, seconded by Whitt to approve the consent agenda, which includes:

- A. Approval of Minutes of the Regular Meeting of October 15, 2009 and the Executive Session Minutes of October 15, 2009
- B. Bills and Financials
- C. Consider for Approval Staffing Recommendations
 - a. Employ Sonja Johansen as a special education para-professional
 - b. Employ Bobbi Taylor as a bus driver
 - c. Accept the retirement notice of Bev Fast, effective the end of her 09-10 teaching contract
 - d. Accept termination recommendation of Jamie Asay as para-professional effective November 6, 2009.
 - e. Accept resignation of Jim Joiner as high school custodian effective November 11, 2009

Ayes 6

Nays None

Student Trustee Aye

Motion Carried

DELEGATIONS AND INDIVIDUALS

November 16, 2009

Visitors/Public Comment

None

Update from Student Trustee

Ms. Byer was attending a WASC meeting and unable to attend the board meeting.

Good Sportsmanship Awards

Rayann Lofink, Justine Materi, Coach Syverson and the high school football coaches and players were recognized for earning the WHSAA Good Sportsmanship Awards during competition in volleyball, swimming and football. The high school football players and coaches were also recognized as the 2009 2A Football Champions. Congratulations to all!

Staff Recognition

John Gores was recognized as the November Teacher of the Month. Principal Spring read comments from nomination forms made on Mr. Gores' behalf. Comments included that Mr. Gores cares about what makes each student an individual in and out of school. Congratulations, John!

OLD BUSINESS**Policy Adoptions**

Moved by Willson, seconded by VanAntwerp to adopt on 3rd and Final Reading revisions to *Policy JICFA Harassment, Intimidation, and Bullying Discussion*: It is noted that the policy was reviewed by the building site councils. At the high school, the site council recommended setting up an e-mail account for students to forward bullying texts or e-mails for administrative review.

Ayes 6

Nays None

Student Trustee Aye

Motion Carried

2nd Reading, Policy Revisions

Moved by VanAntwerp, seconded by Whitt to approve the 2nd Reading of revisions to *Policy BBBB Board Member Oath of Office*.

Ayes 6

Nays None

Student Trustee Aye

Motion Carried

School Resource Officer MOU

The memorandum presented includes recommendations made by the district's legal counsel. There was concern that the school district would be relinquishing authority to law enforcement. The memorandum states that the school administration has the authority to decide whether to involve law enforcement in the investigation or prosecution.

Moved by VanAntwerp, seconded by Bomengen to approve the Memorandum of Understanding for the School Resource Officer position with the HSC Sheriff's Department and Hot Springs County Commissioners which includes changes recommended by legal counsel.

Ayes 6

Nays None

Student Trustee Aye

Motion Carried

NEW BUSINESS

1st Reading, Policy Revisions

Supt. Kobza gave a quick review of the revisions being requested (see handout)

Moved by Whitt, seconded by VanAntwerp, to approve the 1st Reading of revisions to

1. *Policy BBAA Board Member Authority/Responsibilities, Quorum and Voting Methods*
2. *Policy AC-R – Discrimination Complaint Form*
3. *Policy GBGA – Staff Health*
4. *Policy GCCA – Professional Short Term Leaves & Absences & Policy GDC – Support Staff Short Term Leaves & Absences*
5. *Policy GCCA-R – Guidelines for Sick Leave Bank*
6. *Policy GCF-R – Professional Staff Hiring*
7. *Policy IKF – Graduation Requirements*
8. *Remove Policy GCF-E – Professional Staff Hiring Forms*

Discussion: There was concern by Ms. Willson that issues stated in the legal counsel letters were not precisely addressed. It was requested that the sick leave bank policy be reviewed based on the letter from legal counsel. It was felt that the board should have oversight in the event of indefinite sick leave requests. Supt. Kobza will request legal counsel revise the policy.

Mr. Whitt amended his motion to read “approve 1st reading of all policies with the exception of Policy GCCA-R Guidelines for Sick Leave Bank and Policy GBGA Staff Health”. Ms. Willson seconded the amended motion.

Ayes 6

Nays None

Student Trustee Aye

Motion Carried

Moved by VanAntwerp, seconded by Leyba to approve the 1st reading of revisions to *Policy GBGA Staff Health*.

Ayes 5 (Bomengen abstained due to a conflict of interest)

Nays None

Student Trustee Aye

Motion Carried

SEEK Presentation

Ms. Heidi Hunt and students involved in SEEK gave board members of presentation of their program. Presenters included Wyatt Wright, Dakota Wedor and Jackson Davis. Members were shown how the students use wikis, animoto.com, blabberize, community walk maps, and the robotic lego league. The students meet before and after school. The SEEK program currently has 13 students in grade 3 and 4.

Rec. Board Member Appointment

Dr. Bomengen reported that the HSC Rec. Board met to review the letters of interest received for the vacant seat on the board. Both were very qualified applicants and after a long debate, the board is recommending Mr. Greg Herold be appointed to the HSC Rec. Board.

Moved by VanAntwerp, seconded by Bomengen to appoint Greg Herold to the HSC Rec. Board to replace Violet Snow with a term expiring July 2012.

Ayes 6

Nays None

Student Trustee

Motion Carried

Business Manager Contract

Moved by Bomengen, seconded by Whitt to offer Lisa Pearce a contract as business manager for the 2010 calendar year.

Ayes 6
Nays None
Student Trustee
Motion Carried

Wyoming Retirement Resolution

Ms. Lisa Pearce reported this is a housekeeping item for the retirement system. They did not have documentation on file to show the board approved the “pick-up” portion of employee’s retirement contribution. She did send in a copy of our policies, however, this is just one additional piece of documentation for the retirement system. It was noted that every school district in Wyoming pays the employee portion of retirement.

Moved by VanAntwerp, seconded by Whitt, to approve the “Resolution to Document Hot Springs County School District No. 1’s Implementation of the Provisions of Section 414(h)(2) of the Internal Revenue Code, Regarding Employer Pick-Up of Employee Retirement Contributions to the Wyoming Retirement System” stating that Hot Springs County School District No. 1 is authorized to pick-up the employee contributions for Wyoming Retirement and file the resolution with the Wyoming Retirement System.

Ayes 6
Nays None
Student Trustee
Motion Carried

OTHER BUSINESS

Board Reports

Rec. Board: Dr. Bomengen reported that an activity announcement board will be erected beside the road at hospital hill. Volleyball is finished and basketball is getting ready to start.

BOCES: Ms. Leyba reported BOCES has 14 students enrolled; 7 of which are on levels 3 and 4. She invited all board members to join them for breakfast during the WSBA fall conference. She has the annual report if anyone would like to review.

BOCHES: none

Other:

Mr. Martinez visited with Liz Mahoney and stated he would be able to be the Fremont County BOCES representative.

Ms. Leyba and Ms. Mahoney reviewed the board evaluation and came up with 3 action items that covered areas that stood out in the evaluation. Those items are: 1) The board will hold individuals accountable for the following operational procedures: Section A, Board Qualities items #5, 11 and 14 and Section G Board/Community Relations item #1; 2) Study academic programs considering money spent versus outcome; and 3) Continue to monitor items in progress, Section E Personnel relations in progress Items #1 and 5. After discussion regarding incorporation of the action items into the goals set earlier, it was decided to leave these as action items and to review progress again in April.

The WDE goals were attached for review.

Goals Update: Phase 1 of the strategic plan is set for December 7 & 8. The purpose of these meetings will be information gathering. The facilitator will meet with several groups including: parents, community, students, classified, teachers and academic team. The board section will be scheduled for December 7 from 6:00 p.m. – 8:00 p.m. and will include a dinner.

Superintendent’s Report

- 1) The state finance committee is recommending that a cost of living increase not be included for funding for this year, but has agreed to revisit for the 2nd year of funding. The 5-10% cut that was originally being discussed is not being talked about now. There has been discussion about reviewing transportation and special education reimbursement, IF's funding, and delaying facilities projects.
- 2) The alternative program facility is still being completed. The district is working cooperatively with CWC with the facility. Individual programs for students are currently being developed. An alternative site has been found for those students who have been assigned to the alternative program. Currently, 15 students have been identified to participate in the program.
- 3) Prior to the audit presentation at the board meeting in December, the auditors would like to meet with two board members to give an in-depth review of the report. This will be scheduled for 1:30 p.m. on November 30 and Mr. Whitt and Ms. Willson will attend.

District Initiatives

Digital Educator Leadership Team

Breez Daniels gave a presentation on the Digital Educator Leadership Team. This program consists of nine teachers who were appointed to the team. The teachers receive technology resources to increase student achievement and academic engagement. The teachers are committed to additional professional development, peer collaboration, model technology integration, proven student achievement, and mentor/mentee program. Ms. Daniels showed videos of teachers and students using the technology. In addition, she brought some of the technology that teachers have purchased for review by the members.

High School Pyramid of Interventions

Principal Dustin Hunt gave the board members an overview of the pyramid of interventions and the restructuring of the freshman year and class schedule at the high school. It is felt that these steps will help students be successful during their high school career. A short video from Ray DuFour was shown. (see handout)

Ms. Mahoney questioned what is being done to make sure students are prepared for college and will not need remedial classes. Principal Hunt and Supt. Kobza stated the CLI process that is currently being implemented will help with this issue. Ms. Willson asked how the class schedule would affect the elective options. The options would stay the same, however, the number of electives that could be taken would be reduced by one each year. Dr. Bomengen commended Principal Hunt for his research and work.

Adjournment 9:52 p.m.

There being no further business to come before the Board, Chairman Mahoney adjourned this meeting.

Chairman

ATTEST:

Clerk