

**Kaiser Foundation, Inc.**

Joseph Pomajzl, Executive Director  
3407 Sandbak Ave.  
Cody, Wyoming 82414  
307-587-3075 jpomajzl@bresnan.net

Curt Kaiser, Founder  
Cheyenne

January 3, 2012

Dear Guidance Counselor:

The Curt Kaiser Foundation is offering **fifteen (15) \$3000 scholarships** to outstanding senior students of Wyoming Public High Schools. Recipients of this scholarship may attend the college or university of their choice. This scholarship is worth \$3000 a year and is renewable up to an additional four years for a total of five years. See the enclosed Guidelines.

Enclosed you will find an application form and supplemental information for the scholarship. Please make copies of this form and make it available to your year 2012 graduating senior students.

We ask that you form a three (or more) person committee of your choosing. One of the members is to be you or your high school principal. You will review the applications that have been submitted to you by the students and then, in your best judgment, select one winner from your school to be considered among the finalists chosen from other Wyoming Public High Schools.

Please make sure that only one winner is submitted from your school. Only one from each school will be accepted. Each year there have been students who mailed their applications directly to the Kaiser Foundation Executive Director. These will not be considered or returned to the student. Please enclose a note or letter from yourself or your high school principal verifying your selection. This will help to make sure there is no question about the winner.

Please send me six (6) copies of the winner's application and supporting materials. Also, please send your selection to me no later than **March 15, 2012**.

A selection committee, made up of five members, will then make its selections by **April 13, 2012**. In turn, I will contact the winners and the schools. The winning scholar at each school may be presented with a scholarship certificate, provided by the Foundation, at the school awards assembly or graduation ceremony of each of the fifteen schools selected.

Please make copies of this letter and the Guidelines available to the students who want to apply. This will help them understand proper procedures.

Each application form needs to be typed or filled out in ink. I will then send applications to selection committee members. Elaborate or "fancy" cover sheets are not recommended because they have no bearing on selections and just add to the burden and expense of your mailings and mine. Only the winners will be notified on or before the first day of May. To all applicants, we extend our congratulations on their fine work during their high school years.

We cannot return applications to the students. They should plan to keep a copy for themselves. This will provide them with a copy as a guideline for other scholarship applications. We appreciate your help. This is an excellent scholarship for qualifying senior students.

Sincerely,

*Joseph Pomajzl*

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