

## HOT SPRINGS COUNTY SCHOOL DISTRICT NO. 1

Board of Trustees  
 Regular Meeting  
 February 25, 2010  
 Board Room  
 7:00 P.M.

The regular meeting of the Board of Trustees of Hot Springs County School District No. 1 was called to order at 7:00 p.m. in the Board Room by Chairman Mahoney.

BOARD MEMBERS PRESENT: Liz Mahoney, Clay VanAntwerp, Dr. Travis Bomengen, Belenda Willson, Joe Martinez, Hub Whitt, Karen Leyba, Student Trustee Tamarah Byer and (ex-officio) Superintendent Marty Kobza

BOARD MEMBERS ABSENT: none

OTHERS PRESENT: Administrators Dustin Hunt, Matt Spring, Deborah Brown, Al McClelland, Lisa Pearce; Kelly Andreen, and approximately 7 visitors.

### **PLEDGE OF ALLEGIANCE**

Chairman Mahoney called the meeting to order and led the pledge of allegiance.

### **APPROVAL OF AGENDA**

Moved by Whitt, seconded by Martinez to approve the February 25, 2010 board agenda with the following additions:

#### **Under Consent Agenda, Staffing Recommendations add:**

- Accept the retirement notice from Dorothy Daniels as cook, effective the end of the 2009-2010 school year

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

### **CONSENT AGENDA**

Ms. Leyba requested that bills to Taco Johns - Thermopolis and Super 8 - Thermopolis be pulled from the consent agenda.

Moved by Martinez, seconded by Bomengen to approve the consent agenda, with the exception of the bills to Taco Johns - Thermopolis and Super 8 - Thermopolis, which includes:

- A. Approval of the Minutes of the Regular Meeting of January 28, 2010; the Executive Session Minutes of January 28, 2010; and the Minutes of the Special Meeting of February 8, 2010
- B. Bills and Financials
- C. Consider for Approval Staffing Recommendations
  1. Employ Madyson Dreiling as para-professional at RWE
  2. Increase the stipend for HS Drama to Step 21 on the Extra-Duty Salary Schedule
  3. Accept the retirement notice from Dorothy Daniels as cook, effective the end of the 2009-2010 school year

Discussion: Ms. Willson requested clarification if the requirement for state drama competition is an additional requirement over the past causing the request for increase in stipend. Supt. Kobza stated that is an addition to the job description.

Ayes 7  
 Nays None  
 Student Trustee Aye  
 Motion Carried

Moved by VanAntwerp, seconded by Bomengen to approve invoice #01252010 in the amount of \$55.93 and invoice #01202010 in the amount of \$20.00 to Taco Johns and invoice #02022010 in the amount of \$560.00 to Super 8.

Ayes 6 (Leyba abstained due to conflict of interest)  
 Nays None  
 Student Trustee Aye  
 Motion Carried

## **DELEGATIONS AND INDIVIDUALS**

### **Visitors/Public Comment**

Ms. Jacky Wright informed the board members that the Greater Learning Foundation is presenting another artist in March. Colin Ross, a classical guitarist, will be working with the elementary, middle school and Lights On students as well as giving a public presentation. A schedule will be forwarded to board members.

Congratulations were given to Ms. Wright for becoming a Naturalized US Citizen!

### **Update from Student Trustee**

Student Trustee Byer noted that student council is currently focusing on raising funds for Haiti. The next project will be a food drive.

### **Student Recognition**

The FFA team recognition will be delayed until March when the team members will be able to attend the board meeting.

### **Staff Recognition**

Aaron White was recognized as the February Teacher of the Month. Principal Spring noted that Mr. White is new to the district this year and it is a great honor to present this recognition to someone who has the passion and drive to work with kids on a daily basis at whatever level they enter his classroom. Mr. Martinez noted he had an opportunity to sit in Mr. White's class. He was impressed with how Mr. White interacts with students and gets them involved. It appeared that all of the students enjoyed being in his class. Congratulations, Aaron!

## **OLD BUSINESS**

### **Policy Adoptions**

Moved by Martinez, seconded by Whitt to adopt on 3<sup>rd</sup> and Final Reading revisions to:

1. *Policy GCCAB Family & Medical Leave*

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

### **2<sup>nd</sup> Reading, Policy Revisions**

Moved by VanAntwerp, seconded by Bomengen to approve the 2<sup>nd</sup> Reading of revisions to:

1. *Policy JQ Student Fees, Fines and Charges*

2. *Policy BBAA Board Member Authority, Quorum & Voting Methods*

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

### **Job Description, After School Program Coordinator**

Moved by Whitt, seconded by Martinez to adopt on 3<sup>rd</sup> and Final Reading the After School Program Coordinator job description.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

### **Audit Service Bid Award**

Discussion: Dr. Bomengen asked if other districts had been contacted to see if they are seeing the same increase in the quotes for audit services. Ms. Pearce noted that the increase in cost is due to new regulations that auditors must follow causing additional time to be spent on the audits. Dr. Bomengen would like to see additional research done prior to voting for this item.

Moved by Bomengen, seconded by Willson to table the item to award the bid for audit services until the March board meeting to allow time to receive information from other districts on audit quotes they received.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

### **Student Achievement Data**

The principals presented student achievement data.

Principal Brown and Ms. Mary Myers presented winter MAP scores for the elementary. The data is showing a steady increase; however, Principal Brown noted that there is still room for improvement. (see attached data)

Principal Spring presented ineligibility data, math facts information, and MAP scores from the middle school. (see attached data)

Principal Hunt noted that longitudinal data is limited from the high school. He also showed information on the ineligibility numbers as well as standards achievement. (see attached data)

### **High School Schedule**

Principal Hunt presented a video, "Through New Eyes", detailing the use of Professional Learning Communities within schools. The video showed the difference that the culture within a school makes in student achievement.

Principal Hunt noted that the culture at the high school has been changing toward the Professional Learning Community attitude. He feels that the staff is now ready for structural changes to be made. He presented a proposed class schedule change that was presented to the Coordinating Curriculum Council (CCC). The CCC members gave their approval to present this proposal to the board. The change includes adding study tables which gives collaboration time to staff in addition to being able to offer interventions for students during the school day; 0 period classes (limited); and the ability to institute an awards system for students. The proposal moves the computer credit requirement to the 8<sup>th</sup> grade and removes the fine arts elective requirement. The classes will still be available for students, the change is that they will no longer be required.

Student Trustee Byer noted that she wished this schedule had been available for her. She appreciated the study tables being during the school day. Mr. VanAntwerp would like to make sure that the elective classes available are not diminished. After seeing the proposal, he does not see that happening. Chairman Mahoney noted that the proposed changes fully support the board goals that have been adopted. Supt. Kobza stated the changes are based on research.

Moved by Bomengen, seconded by VanAntwerp to allow Principal Hunt to initiate the new curriculum with the request that staff be notified immediately of this change.

Discussion: Mr. Martinez wanted to know who was responsible for setting up the changes. Principal Hunt is responsible for developing the protocols, but he will have committees to help develop other aspects of the program.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

**NEW BUSINESS****1<sup>st</sup> Reading, Policy Revisions**

Mr. Martinez and Mr. VanAntwerp met with staff members and Supt. Kobza to review the oversight of the sick leave bank. It was felt the oversight by Supt. Kobza is sufficient.

The group also reviewed the proposed changes to Policy GCCA. It was brought to the attention of current administration that in 2001 the board had removed language defining family members. It was felt that since the board had taken that action and it does not appear that there has been any abuse of the system, there should be no change to that language. The only addition is to add language for maternity leave.

Moved by Martinez, seconded by VanAntwerp to approve the 1<sup>st</sup> Reading of revisions to  
*1. Policy GCCA Professional Staff Short Term Leaves*

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

**Job Description, Student Club Advisor – Drama Coach**

Moved by VanAntwerp, seconded by Bomengen, to approve the 1st reading of the job description for the Student Club Advisor – Drama Coach.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

**Advertising for Gas/Diesel/Dairy Products Bids**

Moved by Whitt, seconded by Martinez to approve advertising for bids for gas & diesel and dairy products.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

**Executive Session 10:05 p.m.**

Moved by Martinez, seconded by Leyba, to go into executive session to discuss Personnel.

Ayes 7

Nays None

Student Trustee Aye

Motion Carried

**Adjourn out of Executive Session 10:42 p.m.**

Moved by Martinez, seconded by Leyba, to adjourn out of executive session.

Ayes 7

Nays None

Motion Carried

### **Administrative Contracts**

Moved by Whitt, seconded by Martinez to approve Dustin Hunt as the high school principal for the 10-11 fiscal year; approve Matt Spring as the middle school principal for the 10-11 fiscal year; approve Deb Brown as the elementary principal for the 10-11 fiscal year; approve Janet Philp as the curriculum director for the 10-11 fiscal year; and approve Al McClelland as special services/alternative program director for the 10-11 fiscal year.

Ayes 7

Nays None

Motion Carried

### **OTHER BUSINESS**

#### **Board Reports**

Rec. Board: Mr. VanAntwerp reported the programs are going well and activities are in full motion. The Rec. District will be holding a Pizza Hut fundraiser in the near future. They will be hosting Business After Hours through the Chamber of Commerce on April 15 from 5:30 p.m. – 6:30 p.m. at the armory.

NW BOCES: Ms. Leyba reported enrollment is holding at 14 students. Data shows that of the students who finish the program, 86% do not enter back into an institution. Of those who don't complete the program, 82% re-enter an institution program at least once if not more.

Fremont County BOCES: Mr. Martinez reported Fremont County BOCES has received the grant for the Leed program and green construction. They approved job descriptions for a program coordinator and instructors within the program.

BOCHES: Ms. Willson reported the next meeting will be held on March 3 in Riverton.

CCC: Ms. Mahoney reported that the CCC was shown Principal Hunt's presentation. The members were very excited about the direction he is headed.

Goals Update: The counseling team made revisions as requested by the board to the action steps for Goal 4, Indicator 3.

Moved by Martinez, seconded by Leyba to approve the revisions to the action steps for Goal 4, Indicator 3.

Ayes 7

Nays None

Motion Carried

#### **Superintendent's Report**

1) Supt. Kobza reported on items discussed during the legislative forum in Cheyenne. The first item was regarding the removal of writing from being assessed by the state. The second item is in regards to the additional payment to the retirement plan. The legislature is passing a bill that will increase the employee and employer contributions by 1.43% each. The bill does allow school districts to decide if they will cover the employee's contribution.

2) The calendar committee has been meeting and reviewing alternative calendar options. The committee is still in the research/study stage of reviewing calendars. At this time, we would like to ask for board representation on the committee. Ms. Leyba, Ms. Mahoney and Mr. Martinez have volunteered, if available, to attend the meetings. The next meeting is scheduled for Monday, March 1 at 3:30 in the board room.

3) The technology committee is beginning to study the effectiveness and efficiency of the 1to1 initiative. Board representation is being requested on this committee also. Ms. Willson and Dr. Bomengen have volunteered to attend these meetings.

**District Initiatives**

This was covered with the high school schedule update.

**Adjournment 10:57 p.m.**

There being no further business to come before the Board, Chairman Mahoney adjourned this meeting.

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Chairman

ATTEST:

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Clerk