

HOT SPRINGS COUNTY SCHOOL DISTRICT NO. 1
 Board of Trustees
 Regular Meeting
 December 16, 2010
 Board Room
 7:00 P.M.

The regular meeting of the Board of Trustees of Hot Springs County School District No. 1 was called to order at 7:00 p.m. in the Board Room by Superintendent Marty Kobza.

BOARD MEMBERS PRESENT: Liz Mahoney, Hub Whitt, Tom Sullivan, Clay VanAntwerp, Joe Martinez, Dr. Travis Bomengen, Karen Leyba and (ex-officio) Superintendent Marty Kobza

BOARD MEMBERS ABSENT: none

OTHERS PRESENT: Administrators Dustin Hunt, Matt Spring, Deb Brown, Al McClelland, and Lisa Pearce; Kelly Andreen, and approximately 3 visitors.

PLEDGE OF ALLEGIANCE

Superintendent Kobza called the meeting to order and led the pledge of allegiance.

ORGANIZATION OF BOARD OF TRUSTEES

ELECTION OF OFFICERS

Chairman

Superintendent Kobza called for nominations for Chairman of the Board.

Clay VanAntwerp nominated Hub Whitt, Hub Whitt seconded
 Travis Bomengen nominated Liz Mahoney, Karen Leyba seconded
 Moved by Bomengen, seconded by Whitt that nominations for Chairman of the Board cease.

Ayes 7

Nays None

Motion Carried

A vote by secret ballot declared Liz Mahoney Chairman of the Board.

Vice-Chairman

Chairman Mahoney assumed the Chair and called for nominations for Vice-Chairman of the Board.

Hub Whitt nominated Clay VanAntwerp, Tom Sullivan seconded.
 Karen Leyba nominated Joe Martinez, Liz Mahoney seconded.
 Moved by Martinez, seconded by Whitt that nominations for Vice-Chairman of the Board cease.

Ayes 7

Nays None

Motion Carried

A vote by secret ballot declared Joe Martinez Vice-Chairman of the Board.

Treasurer

Chairman Mahoney called for nominations for Treasurer of the Board.

Joe Martinez nominated Hub Whitt. Clay VanAntwerp seconded
 Moved by Whitt, seconded by Martinez that nominations for Treasurer of the Board cease.

Ayes 7
 Nays None
 Motion Carried

Hub Whitt was declared Treasurer of the Board.

Clerk

Chairman Mahoney called for nominations for Clerk of the Board.

Hub Whitt nominated Clay VanAntwerp. Joe Martinez seconded.
 Karen Leyba nominated Travis Bomengen. Dr. Bomengen respectfully declined the nomination.
 Moved by Whitt, seconded by Martinez that nominations for Clerk of the Board cease.

Ayes 7
 Nays 0
 Motion Carried

Clay VanAntwerp was declared Clerk of the Board.

CONFLICT OF INTEREST

In accordance with Policy BCB, *Board Member Conflict of Interest*, the following conflicts of interest were stated:

Clay VanAntwerp declared he did not have a conflict of interest.
 Tom Sullivan declared he did not have a conflict of interest.
 Karen Leyba declared she did not have a conflict of interest.
 Liz Mahoney declared she did not have a conflict of interest.
 Joe Martinez declared he did not have a conflict of interest.
 Travis Bomengen declared conflicts due to his position at Red Rock Family Practice and that he serves part-time as a liaison for Gottsche to expand their wellness program.
 Hub Whitt declared he did not have a conflict.
 Marty Kobza declared he did not have a conflict.

BOND FOR TREASURER

Moved by Bomengen, seconded by Martinez that a bond in the amount of \$50,000.00 be purchased for the Board Treasurer.

Ayes 7
 Nays 0
 Motion Carried

MEETING DATES/TIMES

Moved by Whitt, seconded by Martinez, that the regular meetings of the Board of Trustees of Hot Springs County School District No. 1 for 2011 be held at 7:00 p.m. on the third Thursday of each month in the Board Room located at 415 Springview Street, Thermopolis, Wyoming with the July meeting being held on the third Wednesday in July or July 20, 2011 to coincide with the annual budget hearing.

Ayes 7
 Nays 0
 Motion Carried

COMMITTEE APPOINTMENTS

The following board members were appointed to serve on the following committees for 2011:

Northwest Wyoming BOCES

Karen Leyba

Rec. Board

Clay VanAntwerp and Tom Sullivan

Building Committee

Hub Whitt, Tom Sullivan, Liz Mahoney

McCurdy Scholarship

Travis Bomengen

Legislative Liaison

Liz Mahoney

Fremont County BOCHES

Travis Bomengen

Fremont County BOCES

Joe Martinez

Curriculum Coordinating Council (CCC) Member

Hub Whitt

APPROVAL OF AGENDA

Moved by Martinez, seconded by Bomengen to approve the December 16, 2010 board agenda with the following changes:

Remove Item D. Executive Session under Delegations and Individuals

Under Consent Agenda, Staffing Recommendations Add:

- Accept the resignation notice from Nancy Scovil as Lights On Assistant
- Accept the resignation notice from Bobbi Kannapel as Lights On Assistant

Ayes 7
 Nays 0
 Motion Carried

CONSENT AGENDA

Moved by VanAntwerp, seconded by Leyba to approve the consent agenda, which includes:

- A. Approval of the Minutes of the Regular Meeting of November 15, 2010 and the Minutes of the Special Meeting of November 15, 2010
- B. Bills and Financials
- C. Consider for Approval Staffing Recommendations
 1. *Employ Tifini Christen as Lights On Assistant*
 2. *Employ Heather Vassar as Lights On Assistant*
 3. *Employ Stephany Roden as Lights On Assistant*
 4. *Employ Hannah Sharp as Lights On Assistant*
 5. *Accept the resignation notice from Nancy Scovil as Lights On Assistant*
 6. *Accept the resignation notice from Bobbi Kannapel as Lights On Assistant*

Ayes 7 (Leyba abstained on Invoice #190 to Taco Johns in the amount of \$52.86; Whitt abstained on Invoice #11232010 in the amount of \$130.00; Sullivan abstained on Invoice #90410 in the amount of \$5912.88)

Nays None

Motion Carried

DELEGATIONS AND INDIVIDUALS

Visitors/Public Comment

Jacky Wright invited board members to attend school workshops and the public performance from the UW Fine Arts program. The public performance includes a theatrical musical and will be held January 6. Details for the school workshops will be forwarded to board members.

Student Trustee Update

Bridger Lewis reported the student council finished their food drive, collecting 130 lbs of food. The Key Club is on their final stage of becoming officially chartered. The high school robotics league is working on refining their robot for competition.

Staff Recognition

Principal Brown recognized Sonja Holm as the December Teacher of the Month. Mrs. Holm was unable to make the board meeting tonight so she will be honored at the January board meeting.

District Initiatives

Principal Brown presented information on the writing program at the elementary school. Mrs. Hunt has developed the program using 6 traits. She works with the classroom teachers to teach reading and writing in combination. She also works with Mrs. Wyss to help keep the curriculum developing K-12. Dr. Bomengen noted being impressed during the PAWS celebration of the cues used by the teachers and students. Supt. Kobza noted that process is called Quantum Learning. He also noted the board deserves credit for giving permission to start the SEEK/Writing position that Mrs. Hunt currently fills.

OLD BUSINESS

Schedule Board Retreat

The board scheduled their annual board retreat for the evening of March 25 and the morning of March 26, 2011. The retreat will be held in Casper. The agenda will include revisiting the strategic plan, goals, and team building activities.

Presentation of Graduation Rate Award

The board members attending the WSBA Fall Conference accepted an award from WSBA for the district's outstanding graduation rate. Principal Hunt noted the preliminary graduation rate for last year is 93%. If you include the students who are graduating in their 5th year, the rate would increase to 98%.

NEW BUSINESS**2009-10 Audit Report**

Michel Wright, representative from Koerwitz, Michel, Wright & Associates, presented the board with the 09-10 audit.

Mr. Wright noted he visited with the business manager, the superintendent and two board members regarding the audit in great detail prior to this meeting. Items noted in the audit include the HSC Rec. District financial statements are not prepared on GAAP basis. Due to the size of our organization, it is not practical to have enough staff for adequate segregation of duties, therefore board oversight is extremely important to mitigate this risk. The following issues are noted in the audit: a misclassification of logo printing services and the tagging of equipment as federal funds. (see attached)

Dr. Bomengen asked if Mr. Wright was happy overall with the job being done by the business office and he stated yes.

Moved by Bomengen, seconded by Martinez to approve the 09-10 audit as presented.

Ayes 7

Nays None

Motion Carried

Bus Purchase

Moved by Whitt, seconded by Bomengen to approve the purchase of three 2012 Blue Bird Vision 54 passenger buses from Elder Equipment in the amount of \$280,500.00.

Ayes 7

Nays None

Motion Carried

McCurdy Scholarship Appointments

Moved by VanAntwerp, seconded by Leyba to appoint Pat Schmidt as the community member representative and Amy Mason as the certified staff member representative to the McCurdy Scholarship committee.

Ayes 7

Nays None

Motion Carried

OTHER BUSINESS**Board Reports**

Rec. Board: Mr. VanAntwerp reported the next meeting will be held next week. They will be continuing the discussion regarding a new recreation center building.

NW BOCES: Ms. Leyba reported NW BOCES is at full capacity of 18 students and still receiving more inquiries. They have put a camera system in the cottages due to safety reasons.

Fremont County BOCES: Mr. Martinez reported that it appears the Job Corp Center funding will go through in March or April. Mr. Martinez was voted secretary/treasurer. Supt. Kobza reported he and other area superintendents met with representatives from Fremont County BOCES to discuss the option of BOCES serving as a provider for hard to fill positions, such as special

education, for several districts. The high cost (\$245,000 start up cost) was a concern for all districts in attendance, but all showed interest in the project.

CWC BOCHES: none

CCC: Supt. Kobza reported on the partnership the district is applying for with the University of Wyoming regarding math interventions. This program will fit with the CLI process and offer additional sources for math interventions. The University was interested in working with the district because of the curriculum process we have in place, the strategies currently being used, and the teacher collaboration available.

Goals Update: none

Other:

There have been discussions about finding a place within the board meeting for members to make comments and whether the member would have to formally ask to be placed on the agenda. In an effort to keep open dialogue, a formal request would not be required. At the end of the board reports would be an appropriate place for members to make comments.

Dr. Bomengen wanted to thank Mrs. Brown and the staff at RWE for putting on a well coordinated and organized Christmas concert. The community turnout for the concert was great.

Mr. Whitt encouraged board members to attend the WSBA board trainings that are being offered in January.

Mr. Martinez noted the WSBA fall conference was worth attending. The speaker on technology would be worth trying to get in district not only for staff to hear, but also parents.

Superintendent's Report

1) Ms. Lisa Pearce reported on the energy audit. The fee proposal to review the admin and high school buildings for efficiencies came in just under \$25,000. The state threshold for requiring bids is \$25,000. The company is requesting a commitment by January 7 in order to hold our place within their schedule. This contractor is from the list of contractors recommended by the state. Supt. Kobza has made phone calls to other contractors who feel the fee is reasonable. The board gave their approval to move forward with the process.

2) Ms. Pearce gave an update on the health insurance issue discussed at an earlier board meeting. WSBAIT met in November and our district was assessed a onetime assessment of just under \$25,000. This was funded from the education jobs grant. The trust will be looking at premium increases across the state for July.

3) Supt. Kobza reported a bill has been introduced in the legislature to eliminate tenure for teachers. There is a lot of discussion and support for this bill. As the legislative liaison, Chairman Mahoney will send discussion points to board members regarding education bills that can be sent to legislators. This will allow members to be more pro-active in regards to bills.

4) Supt. Kobza passed out an article regarding changes incoming State Superintendent Cindy Hill is implementing. One of the changes includes adding two positions, called instructional leaders, which will act as liaisons between the people in the field and the state department. The intent of the additions is to bridge the disconnect between the Wyoming Department of Education and school districts.

Adjournment 8:24 p.m.

There being no further business to come before the Board, Chairman Mahoney adjourned this meeting.

Chairman

ATTEST:

Clerk